



## INSTRUCTIONS FOR UNDERGRADUATE STUDENTS TO OBTAIN A UNIVERSITY OF MIAMI FORM I-20 AFTER READMISSION OR INACTIVE STATUS

Please be aware that your I-20 Form and F-1 visa are no longer valid if you have been withdrawn from the University, or if are currently in inactive status. In order to enter the U.S. in F-1 status to resume your studies at the University of Miami, you must follow the steps below:

### **Step 1: Confirm your eligibility to continue your studies at the University of Miami**

Students who have withdrawn from UM and have missed a main semester; fall or spring:

Apply for [readmission](#) to the University of Miami at least 3 months prior to the semester you plan to return to the University. After your readmission application has been reviewed and approved by your School or College, you will receive an email confirmation from the Office of the University Registrar.

Continue with Step 2 when the Registrar's Office has approved your readmission.

Students who are currently in inactive status at UM:

Students returning from Inactive Status will have a registration appointment posted on their CaneLink for Fall/Spring registration. For important dates and deadlines, please visit the [Academic Calendar](#).

### **Step 2: Obtain a Form I-20**

Once the Registrar's Office has approved your readmission or return to the University, complete the online [Form I-20 Request for Undergraduate Students after Readmission, Inactive Status, or to Change Status to F-1](#) and upload the following documents to the form:

- Current bank letter, certificate of deposit, or government sponsorship letter stating the availability of funding to cover your expenses at the University of Miami for one academic school year. Refer to [Cost of Attendance and Acceptable Evidence of Financial Support](#) for details.
- Copy of the biographical information page in your passport.

Processing of your I-20 will take 10 business days. You will receive e-mail notifications about the status of your request, and if any further information or documentation is needed.

On the form, you can select if you would like to pick up your I-20 or have it mailed to you. Express shipping payment instructions are provided.

*Note: The I-20 form cannot be processed more than 120 days before the semester/ term start date.*

### **Step 3: Pay the Student and Exchange Visitor Information System (SEVIS) I-901 Fee**

Once you have received your new I-20 Form from the University, you must pay the Student and Exchange Visitor Information System (SEVIS) I-901 Fee for your new SEVIS record. To pay the I-901 Fee go to [I-901 Fee](#). Print the SEVIS fee payment receipt and have it with you when applying for your new F-1 visa at a U.S. Embassy/Consulate and when entering the U.S.

### **Step 4: Apply for an F-1 visa**

Apply for an F-1 visa at a U.S. Embassy/Consulate outside of the U.S, preferably in your home country. For more information regarding visa application requirements and to schedule a visa interview, visit [www.travel.state.gov](http://www.travel.state.gov).

### **Step 5: Enter the U.S. in F-1 status**

Enter the U.S. with your F-1 Visa and UM I-20 no earlier than 30 days before the program start date indicated on your I-20 and no later than the I-20 start date.

### **Step 6: Complete the SEVIS Registration for students in F-1 and J-1 Status**

Upon arrival to the U.S., go to [Important Links for International Students](#) and complete the SEVIS Registration form.

If you have any questions regarding your University of Miami I-20 form, please contact International Student and Scholar Services (ISSS) at [jsss@miami.edu](mailto:jsss@miami.edu).