



**SCHOOL TRANSFER OUT FORM FOR
STUDENTS IN F-1 STATUS**

Submit completed form with the following documents to ISSS:

- 1) Most recent Form I-94*
- 2) "Transfer Eligibility Form" for the U.S. institution you will transfer to (if applicable).*

Instructions for student: If you plan to transfer from the University of Miami to another institution, you must use this form to notify International Student and Scholar Services (ISSS) of your intent to transfer.

You may be applying to different U.S. institutions, but your SEVIS record can only be transferred to one institution. **Submit this request to transfer your SEVIS record after you have been admitted and have accepted offer of admission.** Once we transfer your record out, we CANNOT retrieve it after the release date, and you will have to contact the institution you requested that it be transferred to. Transferring of your SEVIS record while on OPT will cancel your OPT.

The new U.S. institution cannot issue you a new I-20 until your SEVIS record is transferred.

Section 1: Student Information

Last Name: _____ First Name: _____
Phone: _____ Email: _____
C Number: _____

Section 2: U.S. Institution you are Transferring to

Name of School: _____
Name of Campus: _____ Phone: _____
Transfer Out Date: _____ Program Start Date: _____
Month/Day/Year *Month/Day/Year*

I authorize ISSS to release my SEVIS record.

Signature of Student _____ Date _____