OPTIONAL PRACTICAL TRAINING (OPT)

Application Process

1 **Complete ISSS's Online OPT session**
www.miami.edu/OPT

2 **Request OPT recommendation from ISSS at www.miami.edu/optrequest**
Earliest: 90 days before your program completion date
Latest: 40 days after completion date
Requested OPT start date: Within 60 days of your completion date

3 **Receive I-20 with OPT recommendation from ISSS and file Form I-765 with USCIS online with eligibility code C3B.**
Do not file with USCIS until you have received the I-20 from ISSS.
File with USCIS within 30 days of I-20 issue date.

4 **Receive Form I-797C Notice of Action (Receipt Notice)**
30 days after submission to USCIS
USCIS will mail your notice to the address provided on your I-765.
Check for correctness and upload a copy at www.miami.edu/optdocs

5 **Receive Employment Authorization Document (EAD)**
1.5 months to 5 months after submission to USCIS
If OPT is approved, USCIS will mail your EAD to the address provided on your Form I-765. Upload a copy of your EAD (front and back) at www.miami.edu/optdocs. ISSS will email a new I-20 to you.

6 **Begin Employment and update SEVP Portal**
You will receive instructions to access the portal via email from SEVP. Report employment and changes to local address/phone number in portal. You may not accrue an aggregate of 90 days of unemployment